



October 14, 2005

To: Registrars

From: Dr. Karen Woodfaulk

Subject: LIFE GPA on Transcripts

Several registrars have voiced concerns surrounding the LIFE GPA on student's official transcript. The Commission on Higher Education is flexible as to how a college or university chooses to report the LIFE GPA to students. Listed below are several options.

- o Print statement on front of transcript informing students to look on the back of the transcript for the LIFE GPA
- o Print statement on transcript informing students to go to a secure website to find their LIFE GPA
- o Provide written documentation as to how students are notified of their LIFE GPA at any point during the academic year

We are requesting that institutions submit information to the Commission as to how students are notified about their LIFE GPA by February 1, 2006.

Thank you for your cooperation. Feel free to contact me at (803) 737-2244 or Sandra Rhyne, LIFE Scholarship Coordinator, at (803) 737-2280 if you have any questions.

Cc: Director of Financial Aid
LIFE Scholarship Coordinator